



Registration Form

Personal Details

Job Category: _____

Surname: _____ First Names: _____

Address: _____

County: _____ Postcode: _____

Tel No: _____ Mobile: _____

Email: _____

Date of Birth: _____ Nat Ins No: _____

Next of Kin: _____ Tel No: _____

Right to work in the UK: Yes/No (Evidence will be verified during onboarding in line with Home Office guidance).

Type of Right to Work evidence provided (to be completed by consultant):

☐ Passport ☐ Share Code ☐ Birth Certificate ☐ Visa ☐ Other: _____

Licences: Car ☐ C+E ☐ C ☐ 7.5T ☐ FLT ☐ CB ☐ Rch ☐

Other Licences: _____

Own Transport: Yes/No Gender (Optional) Pronouns (Optional):

Bank Account Details

Bank Name/Address: _____

Account No:								
Building Society Ref:								
Sort Code:	— —							

If you are to be paid into someone else's bank/building society account:

Please complete the following declaration:

I confirm that the bank details provided above are that of a third party. I hereby authorise you to pay my wages in to the above bank/building society account and understand that the Employment Agency will not accept any responsibility for any personal errors or disputes which may arise.

This account is held in the name of: _____ (name)

Signed: _____ Date: _____

Employment History

**Should you have an up-to-date CV please attached with this form and skip to the next section.
Please state most recent position first.**

Company Name & Address	From/To	Position	Duties/Responsibilities	Salary/Rate

Reason for Leaving: _____

Company Name & Address	From/To	Position	Duties/Responsibilities	Salary/Rate

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References

Please give the names and telephone number of two previous employers who will provide references.

Company:	Company:
Address:	Address:
Tel No:	Tel No:
Email:	Email:
Contact Name:	Contact Name:

Criminal Record (Rehabilitation of Offenders Act 1974)

Do you have any unspent criminal convictions? Yes/No If YES please give details:

You do not need to detail offences that are spent under the Rehabilitation of Offenders Act (1974)

Further Support

Do you require any workplace adjustments to support you in carrying out assignments? Yes/No

If YES please give details: _____

Declaration

Please read the statements below and sign to confirm:

- I confirm that I am eligible to work in the UK.
- I undertake to notify PR Recruitment & Training Ltd of changes in my circumstances, including any changes that may affect my ability to carry out assignments.
- I confirm that all the above details are true to the best of my knowledge and I consent to PR Recruitment & Training Ltd contacting my previous employers for reference purposes.

Signed: _____ Date: _____

Equal Opportunities

PR Recruitment and Training Ltd are committed to a policy of equal opportunities for all work seekers and shall adhere to such policy at all times.

Data Protection

PR Recruitment & Training Ltd will use the information you provide on this form, and any CV or supporting documents you supply, for the purpose of providing work-finding services and administering your engagement as a temporary worker. Your personal data will be processed in accordance with UK GDPR and the Data Protection Act 2018.

We may share relevant information with clients where necessary for work-finding purposes, compliance checks, onboarding, or assignment administration. We may also verify information with third parties where legally required (for example, Right to Work checks, reference checks, or fraud prevention).

Further details about how we collect, use, store, and protect your personal data - including your rights under data protection law - are set out in the Temporary Worker Terms, which are issued to you separately.